

**JOSEPH ABRUZZO**

CLERK OF THE CIRCUIT COURT & COMPTROLLER  
PALM BEACH COUNTY



**CLERK REPORT**

September 2023

## Protect Yourself and Your Neighbors from Potential Jury or Court Scams



Scammers are using every known tactic these days to try to get your personal information and pressure you to send them your hard-earned money.

Clerk Abruzzo shares with you some of the warning signs of potential scams that involve jury duty and the court system, and what you can do if you think you've become a victim.

[Learn What to Look For](#)

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## Clerk Abruzzo Meets with Wellington Chamber



Clerk Abruzzo spoke with members of the [Wellington Chamber of Commerce](#) on Tuesday, August 22, sharing information about crucial Clerk services including how to obtain [electronically certified copies of court documents and official records](#), how to sign up for [property fraud alerts](#) and how our current investment portfolio is projected to earn \$160 million in FY 2023 for Palm Beach County.

Our team is [available to speak to your organization](#) on a variety of topics. Whether you are a club, HOA,

non profit organization or other government entity, we're here to help your event be successful.

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## Appointments Now Required for Passports

To help us better serve you, appointments will be required for passport services. Our offices will no longer accept walk-in customers.

You can [schedule an appointment through our website](#), which includes regular service, photo service and more.



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## Victor Bannister Promoted to IT Senior Manager



Congratulations to Victor Bannister on his promotion to Senior Manager - IT.

Victor's Clerk journey started in 2002 when he served as a summer intern. In 2004, he transferred to the IT department as a Help Desk Assistant, moving up the ranks to IT Support Supervision in 2016.

"I am truly glad to be a part of an excellent organization that provides the opportunity to grow and develop."

## Gyna Ward Promoted to Community Engagement Manager



Congratulations to Gyna Ward who was recently promoted to Manager - Community Engagement.

Gyna has been hard at work as part of the Engagement team, creating relationships with nonprofit groups and building inter-governmental partnerships.

She came to the Clerk's office in 2021 from the YWCA.

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## Change to Uniform Case Number for Civil Cases

As of **September 1, 2023**, the format of the Uniform Case Number for all civil cases created on or after September 1 has changed.

The last four digits of the case number preceding the location indicator will be changing from XXXX to XXXA. Please use the new required format whenever you are typing the entire case number into any of our systems or including it on a pleading.

This change will not affect any cases created prior to September 1, 2023.

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## How Do You Apply for a Marriage License?

Are you or someone you know getting married? Learn how to apply for a marriage license with our office in the video above. Plus, licenses from our office are valid in any county in Florida for a period of 60 days!

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### In Our Community

## Clerk Volunteers Assist at Palm Beach County Food Bank



A big thank you goes out to our Clerk volunteers who packed meals for local residents at the Palm Beach County Food Bank on Saturday, August 19.

Check out [photos of events, superstar employees and more on our Facebook page.](#)

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We're hiring! To learn more about careers with our office, visit [mypalmbeachclerk.com/careers](http://mypalmbeachclerk.com/careers).

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